

*Town of Harwich*  
*Recreation and Youth Department*  
100 Oak Street, Harwich, MA 02645 | 508-430-7553

**RECREATION EMPLOYMENT APPLICATION**

PLEASE PRINT CLEARLY - INCOMPLETE APPLICATION WILL NOT BE ACCEPTED

Position desired \_\_\_\_\_ Date \_\_\_\_\_

Position Type:  Sports (all programs);  After School Youth program;  Summer only

**Contact Information:**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Permanent Mailing Address \_\_\_\_\_  
Street City/State/Zip

Cell # \_\_\_\_\_ Email \_\_\_\_\_

Age 18 or older?  YES  No, Date of Birth (under 18 only) \_\_\_\_\_

The Town of Harwich is subject to certain child labor provisions regarding the employment of persons under the age of 18. Further, an Employment Permit or Education Certificate may be required depending on your age.

Valid Driver's License # \_\_\_\_\_ State \_\_\_\_\_ Expiry Date \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Cell # \_\_\_\_\_ Relation \_\_\_\_\_

Were you referred by someone? Yes / No If yes, Name \_\_\_\_\_

Are you related to a Town employee? Yes / No If yes, Name \_\_\_\_\_

Relationship/Title/Department \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Special Trainings & Certifications** (List all and include expiration date):

\_\_\_\_\_  
\_\_\_\_\_

**Special Interests/Activities:**

\_\_\_\_\_  
\_\_\_\_\_

**Pre-employment Requirements:**

1. The After School Program enrollment numbers are based on staffing and the Monomoy Regional School Calendar. Please indicate if you are not able to meet this schedule.
2. CORI & SORI checks, as required by law.
3. Additional local, state and federal employment paperwork will be required.
4. You may be required to be certified in CPR and First Aid.
5. Part-time summer employment is a mandatory, 3-day minimum.
6. Summer employment frequently requires holidays AND weekends.



**Please turn over and complete page 2!**

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